

NEWCHURCH COMMUNITY PRIMARY SCHOOL

12th September 2017

Dear Parent,

I hope you have had a lovely summer.

For those parents who were unable to attend the transition meeting before the summer holidays due to work commitments, I would like to clarify how snack is arranged in Year 1, and indeed the rest of the school.

In Reception, snack is part of their continuous provision and so is available throughout the day. This is common across many schools. However in Year 1, and the other classes, the snack is purchased from the kitchen at a cost of £2.50 per week for toast and a drink each day.

Due to their ordering systems, tuck must be ordered on a Monday for the whole week (or when they arrive back in school following an absence.) Unfortunately, we are unable to provide a child with toast if the kitchen has not received payment, however; they will be offered a piece of fruit.

I have made a note to ensure that this information is communicated in a number of ways next year to avoid any confusion. Thank you to those parents who have brought this issue to our attention.

Kind regards,

A handwritten signature in black ink, appearing to read 'Jayne Narraway', with a stylized, cursive script.

Jayne Narraway

Head of School