

Newchurch Community Primary School  
Glebeland  
Culcheth  
Warrington  
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Headteacher: Mrs J Narraway

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25<sup>th</sup> February 2025

Dear Parent/Carer,

You may or may not be aware that the staff in our school kitchen, although very much members of the Newchurch Family, are employed by the Local Authority not the school. Over the last few months, our two kitchen staff members have welcomed temporary cooks to Newchurch in order to provide the lunchtime meals.

We have been asked to inform you of the current unprecedented low staffing levels that the Local Authority School Meals service are experiencing at the moment which is impacting on all schools in Warrington.

We have been informed that there will be a change to the current menu which will mean that today there will be a sandwich only option. We have been assured by the School Meals service that they always try their utmost to provide staffing cover to continue with the hot meal option, but at this current time they are unable to provide enough catering supervisors/staff to safely provide hot meals across the service, and so this will be the last resort option.

Please be assured that we are looking into this as a school as we feel that children should be offered a hot meal option every day but also recognise the difficulties the School Meals service are experiencing.

We will keep you updated but wanted to let you know in case you preferred to send your child with a packed lunch from home instead.

With kindest regards,

*Jayne Narraway*

Headteacher



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