

Newchurch Community Primary School
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Headteacher: Mrs J Narraway

24th June 2025

Dear Parents and Carers,



We are excited to invite you to our upcoming Sports Day, which will take place tomorrow with KS2 starting at 9:15am and KS1 at 1:15pm. Gates will open 15 minutes before the start of the event. This is always a much-loved event in the school calendar and we look forward to celebrating the children's achievements together with you.

Please enter the school grounds via the gate near the Year 6 classroom and feel free to bring along a chair to sit on to enjoy the event. If you arrive a little later, please go to the school office and they will escort you to the school field.

To ensure a fun, safe and well-organised event for all, we kindly ask for your attention to the following important information:

Safeguarding and Supervision

As always, safeguarding our children is our top priority.

- Please could we ask that you do not approach or call over to your child during the event. We understand this can be tempting, but it is essential that staff can maintain clear supervision throughout the event at all times. Children may become upset, which is normal when loved ones are present, but please allow us to settle the children. Please do not be offended if we ask you to allow us to settle the children.
- All children will remain under the care of school staff during Sports Day. If you need to speak with your child or a member of staff, please speak myself (who will be positioned by the Year 6 classroom) or go via the school office.



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- We ask that visitors stay in designated viewing areas and do not enter activity zones unless invited to do so by staff.

Moving Around the Activities

Sports Day will include a range of exciting activities, which classes will rotate around in groups. This looks a little different to previous years as we have developed the school site as a result of the OPAL project.

- Parents are welcome to move around the field and playground to observe their child taking part in different events. There will be designated seating areas for spectators to sit and enjoy the event. You will receive a programme outlining this on your arrival.
- Please could we ask that spectators remain outside the activity areas and avoid blocking the routes between stations so children can move safely and smoothly between events.

Additional Information

- We recommend children bring a water bottle, wear sun protection if needed, and have a hat for shade. We have gazebos to shade the children.
- In case of adverse weather, a decision about postponement will be communicated by text message no later than 8:15am.
- For those children who may feel overwhelmed, adaptations will be made to support their involvement. They will have all had social stories before the event.
- At the end of the event, staff will escort the children back to class and spectators are asked to exit the premises via the gate they entered.
- KS1 children will return to class and be dismissed in the usual way.

We thank you for your cooperation in helping make this a safe, inclusive and enjoyable day for all. Your support means a great deal to us and contributes to the success of events like this.

We look forward to seeing you tomorrow!

Warm regards,

Jayne Narraway

Headteacher



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