



Newchurch CP School PTA meeting

Wednesday 16th January 2019

<u>In Attendance</u>	<u>Apologies</u>
Mrs J Narraway	Suzanne Taylor - Treasurer
Lisa Belinski	John Duckett
Keighley Boyes - Chair	Mandy Brown
Debi Maloney	
Vicky Beddall - Secretary	
Jill Saunders	

Welcome / Apologies

Keighley welcomed everyone to the meeting. Correction made to the last meeting minutes (21.11.2018) typo in the Monster Ball section "3225.00" should be £225.00" Resend to Bev.

Event Feedback

CHRISTMAS FAIR - 30TH November 2018

The best Christmas Fair in a long time. Atmosphere was fab, plenty of people attended. Loads of complementary comments from parents and we made a load of money.

Look at charging on the door, as a lot of parents wondered why we weren't charging to get in and the feedback we have, shows that they are happy paying 50p for entry. Next year consider 50p entry and inc a raffle ticket to win a hamper.

The Tree of Surprises went very well but far too early. We either need to consider putting the price up to £10 and limiting 1 ticket per family or keeping it at £5 but making it a gamble. If we have 30 prizes also have 30 booby prizes, a selection box (good one) for example, making the chances 50/50.

We also had too many cakes for sale, so consider having KS2 bring in cakes and KS1 bring in Selection boxes. These selection boxes can then be used on the Tree of Surprises.

Need to make sure that the Grotto is properly manned by a Year 6 parent. Can't leave Year 6 kids to run it.

BAGS TO SCHOOLS

Raised £45.01. Loads of bags and support. Problem with collection on the day as we asked for an early collection, but ended up being 1pm, only due to an accident and unforeseen problems. However it was worth doing.

Forthcoming Events

VALENTINES DISCO – 7th February 2019

Themed event – KS1 – Guess How Much I Love You – KS2 – Romeo and Juliet

- Food: Veg and Meat Chilli (with or without Nachos) (Jill & Mandy)
- Nachos – with cheese, salsa, guacamole, sour cream
- Waffles with fruit (Strawberries / Banana), chocolate and squirty cream & sprinkles.

Snack stall needs restocking with healthy selection. More drinks needed. Keighley will check the cupboards and let Vicky know what we have then we can put a shopping list together. Keep the snacks to a minimum as this allows food to be bought.

THANKYOU SERVICE – Friday 29TH March 2019

Flowers to be sought, Vicky to speak with Edith Higham in the village to get a quote for 200 daffodils, gypsophila and greenery. Keighley will go to country baskets to get ribbon etc.

To be made up at the next PTA meeting on Thur 28th March 2019, 7pm

EASTER BINGO - 8TH April 2019

Dress down for Easter Eggs will be Friday 5th April 2019. Mr Singleton has agreed to be caller again. Need to consider ticket sales, Mrs Narraway will find out what the seating capacity is in the hall so we don't sell too many tickets. Still keep to one event for both KS1 and KS2, as timings don't work otherwise. 6pm till 8pm. Consider having a side room for younger kids to go and watch a movie or do some crafts.

Any Other Business

CHATTY HUT

Quote is now in. For a 5 meter hexagonal hut the cost will be:

£7745.00 for the standard hut / Basic package

£2190.00 for the additional Chalk Board and glazing

£9935.00 – Total

£300.00 – Arranged discount

£9635.00 Total

£450.00 – Further discount if we take the board and glazing option

£9185.00 – Final Total

We are going to take the full Outdoor Classroom with Optional extras.

PTA will pay £6000.00

School will pay £3185.00

We have booked them in to install the Chatty Hut during the Feb Half term holidays, it will be sited next to the amphitheatre and the pay area on the hard standing.

PTA needs to organise a banner and a grand opening.

FINANCIAL /TREASURERS REPORT

Suzanne was absent from the meeting. No Report given.

PTA BIG BOOK & RECRUITMENT DRIVE

The PTA needs a recruitment drive and a bit of publicity.

Have a big book in the school at events and coffee mornings etc. with speak bubbles for comments, so that we can get feedback on parent's thoughts.

Think about organising an event outside of school to invite parents along to see what the PTA do. Offer nibbles and drinks.

At the reading lunch / picnic event during World Book Week do a talk / speech during coffee break to tell people what we do and show them what we have archived and also explain that we are light hearted, open to suggestions and welcome everyone.

Purchase a PTA banner to use at events and also put on the chatty hut as a focal point for ticket sales and event advertising.

EVENT LICENSES

Vicky will organise the licence for the Valentines Ball and Easter Bingo but then she will be at her 4 per year capacity. Lisa offered to do the other events. Need to make sure that you are present all night and on site when alcohol is on site, even during set up.

EVENT ORGANISATION

Consider taking back the organisation of the events back into the PTA and just asking parents for help on the night. This way we may get better support. PTA organise and supply everything and then just let parents run the table or activity through the night. This does not apply to the Christmas Fair.

Date of Next Meeting

Thursday 28th March 2019 – Meeting and Flowers for Thanks You Service – 7pm in school.