



Newchurch CP School PTA meeting

Thursday 5th July 2018

<u>In Attendance</u>	<u>Apologies</u>
Mrs J Narrowway	Stuart Carnochan - Treasurer
Lisa Belinski	
Angela Carnochan - Chairman	
Suzanne Taylor - Chairman	
Mandy Brown – Vice Chair	
Vicki Harrop	
Vicky Beddall - Secretary	
Jill Saunders	

Welcome / Apologies

Mrs Narrowway welcomed everyone to the meeting. The chair and vice chair were not present at the start of the meeting.

Event Feedback

CULCHETH VILLAGE MAY DAY – 7th May 2018

The May Day stall went really well. The weather was fab so it was well attended. Stall was manned by Suzanne, Angela, Stuart, Mandy and Vicky. Other parents and teachers attended the stall and offered help. As the weather was so lovely it was decided to make a dash to JTF to purchase some bottles of water and cans of pop and ice. The rest of the stall was tombola. Both the drinks and tombola went down really well. Everything went especially due to the calling from Vicky, late in the day!!! We had some really good tombola prizes which helped. Must do again next year.

READING PICNIC – 15th June

The weather was good so it was held outdoors. Low attendance from KS2 parents only 25 parents considering there are 125 kids, although some parents were split between KS1 and KS2. PTA doing the refreshments was misunderstood. The intention was to supply all kids and parents' refreshments and also do the Year 6 cake stall, however this was misunderstood and only the kids received the drinks. Many parents were disappointed and would welcome a purchased drink in the future.

DRESS DOWN DAY - SUMMER BALL – 22nd June 2018

Dress down day for bottle donations for the raffle at the Summer Ball. This did not take place due to the Summer Ball being cancelled.

SUMMER BALL – 30th June 2018

Summer Ball was cancelled due to low numbers purchasing tickets. A debate was had with regards to the PTA running the ball next year; however the majority of the committee felt that the general feeling was that people didn't want this type of event. It was decided that we would move the Summer BBQ to the summer term and have games etc outside, more of a fete atmosphere rather than doing the summer ball. Year 2 and 3 to organise this event next year (2018 / 2019 school year)

CAKE SALES

Reception and Yr 5 – 11th May 2018
Year 6 (reading Picnic – 15th June 2018)

More awareness and clarification needed.

Forthcoming Events

CROFT CARNIVAL PTA STALL 7TH July 2018

The stall will consist of Pebble decorating, mask painting, Bunting making also purchase of bubbles and bottles of water. The stall costs £20 and they take 25% of the profits of the day. This stall will be manned on the day by Vikki Harrop, Angela and Heather.

YEAR 6 PROM – 13TH July 2018

Venue – Culcheth Village Club

Theme – Movie Night

Organised – Popcorn, Limo, DJ, £3 for food, photographer and cake to take home by Rebecca. Mrs Narroway asked about Photo consent forms and the PTA was informed that these had all been completed.

SUMMER DISCO AND BBQ (Yr3) – 18TH July 2018

Disco only – No BBQ.

Ticket sales were going well. Start time was 6pm till 8pm for both KS1 and KS2. Tickets were £1.50 and included a Hot Dog. All children of Year 4 and below must be accompanied by an adult.

Teaching staff will be present but they will be undertaking jobs such as door, music etc.

Keizzo will do face painting.

SPORTS DAY – moved to 17th & 18th July from 12th July 2018

KS2 17th July – 9am till 11am

KS1 18th July – 9am till 11am

PTA will do refreshments (water/juice)

KS2 – Suzanne and Lisa

KS1 – Mandy and Angela

ICE POP SALES

Purchased from JTF 240 icepops only 160 frozen to date. Mrs Narroway allowed us to use the school freezer due to it ramping down for summer.

Ice pops to be sold for 20p each.

Vicky has made posters and put them up around school and the playground.

Sales	Friday 6 th July –	Vicky, Mandy, Angela
	Monday 9 th July –	Lisa, Jill
	Tuesday 10 th July –	Mandy, Angela
	Wednesday 11 th July –	Angela
	Thursday 12 th July –	Angela, Mandy
	Friday 13 th July –	Vicky, Mandy

See how sales go and if they sell well and the weather holds we will continue for last week of term too.

Any Other Business

CHARITY COMMISSION

Charity Commission has been in contact again via the Secretary, Vicky Beddall. No end of year figures submitted or contact made with Charity Commission up to date.

Vicky has called the Charity Commission (13.06.2018) whom was very understanding and explained that we need to submit figures for 2016 / 2017 & 2017 / 2018 as soon as possible. Doesn't matter if there are holes or missing receipts this will be accepted as long as it balances. No fine will be issued as long as we submit in the next month.

Ange to ask Stuart is to track down the Audit sheet and get in touch with the Charity Commission. This needs to be done ASAP.

FINANCIAL /TREASURERS REPORT

Need to have sight of the accounts / bank statements. Mrs Narrowway has asked for confirmation that there are funds to go ahead with the Chatty Hut and the KS1 Screens. No treasurer's report has been given since mtg on 8th March 2018. Ange to ask Stuart to give a final report to Mrs Narrowway and copy to the PTA asap.

NATWEST

Waiting for information from Stuart to say that the additional signatories on the account have successfully been added / changed. Angela to ask Stuart to chase.

PTA FUNDS

Need the Financial report from Stuart to give the go ahead on available funds. Angela to ask Stuart to confirm.

(Chatty Hut - Replace the Amphitheatre. Take the current one down and replace with the new Chatty Hut. Can this be done over summer hols? Quote has been received and was accepted, to include windows. Screens for KS1.)

QUESTIONNAIRE

Suzanne to create a PTA survey on Survey Monkey to see what the general feeling around school is from the parents about the PTA and its work. Everyone to have a think and send some questions to Suzanne.

PRIZE DONATIONS (REUSE)

Suzanne asked that the prizes and donations that had been given to the school to use at the Summer Ball could now be used for the Christmas fair, as the ball has been cancelled? All were in agreement and the donors of the gifts would be contacted, if possible, and informed of the change and if they were happy that they would be transferred to Christmas.

Date of Next Meeting

Thursday 27TH September 2018 - AGM – 7pm in school

Letters and agenda needs to be sent out 2 weeks prior (7th Sept) Vicky to do paperwork and give to the school office to issue out to all pupils and also create some posters and put them up around school.