



**NEWCHURCH C.P. SCHOOL PTA
MINUTES OF COMMITTEE MEETING HELD ON THURSDAY 15 SEPTEMBER 2016
AT 7.30 PM IN SCHOOL**

Present	Apologies
Suzanne Taylor (Chair)	Lorraine Alcock
John Duckett	Lisa Beilinski
Angela Canochan	Debi Maloney
Tina Shaw	Helen Buckley
Sue McFarlane	Dawn Fairhurst
Keri Shepherd	Jayne Narrowway
Helen Ashby	

The minutes of the last meeting on 11 July 2016 were agreed.

Barbecue – 23rd September 2016

Warren had been unable to provide catering for the Barbecue, so Angela was lending her barbecue and Stuart was going to do the cooking. Suzanne had been going to ask about the football barbecue but they had been on the summer break and she had been unable to contact them. The question was raised about whether the PTA could invest in its own barbecue while the sales were on. The problem was where it would be stored. On this point Mr Duckett said Mr Owen was wanting to clear out the outside store, and agree what school keeps and also what the PTA need to keep. Currently the Tombola drums and the stocks are stored in there. It was agreed to arrange a date with Mr Owen for a couple of PTA members to help decide what should be kept and what could be disposed of.

Refreshment Stand would be selling alcoholic and soft drinks, the License had been applied for. Tina was going to liaise with Adam over getting the alcoholic drinks, anything left over would be used for the Monster Ball (Halloween Disco).

Tina said she had bought the prizes for Barbecue and Disco.

Angela would get the burgers, hotdogs and vegetarian (Quorn) burgers. It was suggested that wine could be sold by the bottle as well as the glass, and also to get some Prosecco and sell this by the bottle or glass. Sue asked if they were going to provide Salad, ie lettuce,

tomatoes and cucumber as this had proved popular the previous year. Angela agreed to look at Costco when she did the shopping.

Suzanne said there would be:

Football – Scott Taylor

Rugby Challenge – David Simmons

Hook a Duck – Tina and Year 6

Archery – Mr Duckett's set – 1 volunteer

Bar – 3 volunteers

Burgers – Stuart plus helper = 2 volunteers

Gate x 1

Tatoes – 2 volunteers

Candy Floss Stand – Outside provider

Ice Cream Van – Outside provider

The consensus was that about 12 volunteers would be needed to man the stalls.

There was a question mark over whether the Gospel singing would be able to take place or if the Drama Group had agreed to attend, and if there would be a facepainter, Suzanne agreed to put a request on the facebook page to see if anyone could do facepainting.

Mr Duckett agreed to ask Link Club if they could move into a classroom for the Friday evening session. Suzanne said she would use the £180.00 she had in monies waiting to be paid in to get change for the float, of £1s, 50ps, 20ps and 10ps.

McMillan Coffee Morning

Everything was in hand for the McMillan Coffee Morning, Mrs Heath and Mr Owen would be doing the judging. Timings would be 0905 to 1015 am on Friday 23 September 2016.

AGM

The AGM Meeting was taking place on Monday 26 September 2016 at 7.30 pm. Suzanne said the notice had gone out and posters had been put up. Suzanne would use drinks leftover from the barbecue and get the water and nibbles. It was suggested that a post should be put on the facebook page to ask parents to think about what they would like the PTA to raise money for in the coming year.

Future Events

Dates for the next two events were looked at and agreed as:

Halloween Disco (Monster Ball) – Thursday 20 October – KS1 – Year 1 and KS2 Year 5.

Christmas Fair – The date for the Christmas Fair was agreed as Friday 2 December, with donations being requested as follows:

21st October – Teddies

4 November – Bottles
11 November – Tombolla Items
17 November Sweet Jars
25 November Hamper Items
2nd December – Cakes for the Cafe.

The manning of stalls was also agreed as:

Sweet Jars – Reception
Bottle Stall – Year 1
Tombolla – Year 2
Secret Santa – Year 3
Craft – Year 4
Cafe – Year 5
Grotto – Year 6

Hampers, Teddies, Tree of Surprises to be manned by PTA and Teachers with help from Year 6. Tina agreed to talk to Mr Duckett about what Year 6 would be able to do. Suggestions for outside stalls were Helen Buckley with Tropics and Keeley Boyes with the ribbons she makes, any other suggestions would be welcomed.

Playground Update

Suzanne reported that the Lottery Grant we had applied for had been accepted and granted at £10,000.00. Mr Duckett said the paperwork still had to be completed, it had been signed, now just waiting for the Lottery to receive the forms and pay the money into the account. Mr Duckett noted that we shouldn't publicise it until we have received the money. Suzanne said that the first part of the Trim Trail had been delivered, but now that the Lottery Grant had been approved, the middle climbing frame could be purchased and it was important to get the groundwork done at the same time. So although the trim trail had been put in, it cannot be used until the ground work is completed. The playground company had agreed to make the climbing frame and put it on hold until the Lottery money came in, so that it would be ready to go as soon as the money was received and the groundworks were completed.

Fund Update

There was no fund update, but ~£120 had been raised by Sainsbury's first raffle and £430 for the second raffle held in school, so ~£550 had been raised so far from being Sainsbury's Charity of the Year. Other suggestions so far in the pipeline were 2 bag packing days, more raffles and Sainsbury's would send helpers to our events, suggestions of what else could be done would be appreciated. Suzanne said she still needed some pictures to put on the Sainsbury's notice board.

Kerri passed over the leaflet that Helen had picked up in John Lewis to see if it was worth applying for their scheme, Tina also passed over information about a fundraising scheme she had come across run by the Warrington Guardian.

Any Other Business

A suggestion of Air Conditioning in the School Hall as the next fundraising option was raised. Tina mention a grant available from Viola, but couldn't remember if we would fit the criteria.

Tina raised the point that if Christmas Cards were wanted again, then they would need to start the process in October. The meeting agreed they wanted to continue with the Christmas Cards.

Because of discussions on the Barbecue about whether we had a splat the rat, Suzanne agreed to put a post on the facebook page to ask if anyone could make a splat the rat.

Post Meeting Note: A Splat the Rat Game had been made by Emma Benson's Dad.

Date of Next Meeting

The next meeting would be held on Thursday 13 October at 7.00 pm in school.

Post Meeting Note: At the AGM the next meeting had to be changed to Tuesday 11 October at 7.00 pm in school.

Sue McFarlane, Secretary
20 September 2016