



**NEWCHURCH CP SCHOOL PTA**  
**MINUTES OF ANNUAL GENERAL MEETING HELD ON 23<sup>rd</sup> September 2021 AT**  
**18:30 HOURS AT NEWCHURCH CP SCHOOL**

<b>Present</b>	<b>Apologies</b>
Vicky Beddall (Secretary)	Claire Howarth Platt
Lisa Bielinski (Chair)	Emma Benson
Richard Platt	
Jade Keeble	
Jill Saunders (Treasurer)	
Jayne Narraway	
John Duckett	
Helen Buckley	

**1. Welcome & Apologies**

Lisa welcomed everyone to the meeting and thanked them for their attendance. Lisa stated that it had been a quiet year for the PTA with the continuation of restrictions due to covid, but we were able to host a couple of events which were really well attended and raised a good amount of profit for the school. Round the table introductions were given.

**2. Treasurer's Report for the Year ending 31 August 2021**

Jill read through the annual treasurer's report. The report can be seen in detail on the last page.

(2020/2021)	Income	Expenditure	Profit
Totals	2901.19	1375.89	1525.30

Previous AGM 2019/2020 Closed Funds in the account £2319.99

AGM 2020/2021 Closed Funds in the account (in bank) £3845.29

	03/09/2021	09/2020
Bank Balance	3,845.29	2,319.99

### **3. Chair's Report 2020 / 2021**

See Lisa Bielinski's Chair Report on the bottom of this report.

### **4. Retiring Committee**

Claire Howarth Platt

### **5. Election of Officers**

Chair – Vicky Beddall

Vice Chair – Lisa Bielinski

Secretary – Helen Buckley

Treasurer – Jill Saunders

All of the officers were voted in unanimously.

### **6. Proposed Spending Objectives 2020 / 2021**

- School Library Refurbishment
- IPad renewal fund - £1500 each year to be banked towards the renewal of IPad over a rolling 5 year period.
- Donation Payment for the "End of Year Attendance Award" trip, approx. £600.00
- Outdoor Equipment, i.e. outdoor table tennis, keep fit equipment (as seen in many local outdoor spaces and parks)
- Mrs Narraway will also speak with the school council

### **7. 2021 / 2022 Calendar of Events**

- Smile Amazon – Account is working well, reminder to be sent out as we approach Christmas.
- Recycle 4 schools – Clothes bank is situated on the staff carpark. We have received 2 collections to date and payments to reflect that. Reminder to be sent out to parents to encourage use and to also let them know that it can be access by the local community.
- Parent Pay Donations to PTA – This is set up on parent pay, anyone wishing to make a general donation to the PTA can use this option.

The school PTA calendar is in progress, events to date are:

- Monster Mayhem Day – Fri 22<sup>nd</sup> October 2021 - £1 donations for non-uniform day or scary dress.
- Smarties Tube Collection – Smarties tube given out as a treat on Monster Mayhem day. Trick, fill with 20ps by doing jobs or doing nice things and return to school.
- Christmas cards – Done, Charlotte is on with organising this with school. Vicky has spoken to Charlotte and she has everything organised, I have offered any help if she needs it.
- Krispy Kreme Fundraising – Can't think of anything to use the Donut for at the moment, also a bit of hassle to collect on the day.
- Cheese & Wine Evening - TBA

**Proposed Events:**

	2021 / 2022
PTA AGM	23.09.2021
Great Newchurch Bake-off (McMillan)	23.09.2021
Monster Madness Day	22.10.2021
Open Afternoon PTA presence	03.11.2021 2pm
Parents Evening – PTA Presence	10.11.2021 7pm
Christmas Fair	03.12.2021
Book Week	03.03.2022
Easter Egg Donations – Dress Down	23.03.2022
Thank You Assembly Flower arranging	24.03.2022
Thanks You Assembly	25.03.2022
Easter Bingo	01.04.2022
Team Snowdon 2022	TBA
World Maths Day TT Rockstars Dress as a Rock Star	05.05.2022
Dare to be Different Day	24.06.2022
Robifest	15.07.2022
Sports Day	18 / 19.07.2022

**Christmas Fair – 3<sup>rd</sup> December 2021**

Meeting to be held on Thursday 14<sup>th</sup> October 2021 at 6.30pm to arrange the Christmas Fair.

**Robinfest**

Date: Friday 15<sup>th</sup> July 2022 2.30pm till 7pm

Mr Duckett and Mrs Narraway have started to organise this event, more to be arranged.

**8. Any Other Business**

Year 6 parents to be given the PTA donation of £10 per pupil towards the End of Year Prom at the beginning of the school year, so they have the funds to use as they wish. This donation was to offset the cost of a ticket.

**9. Date of next General PTA Meeting**

Thursday 14<sup>th</sup> October 2021 at 6.30pm in school

Vicky Beddall, Secretary  
September 2021

## **Annual Chair Report**

Welcome everyone to this year's PTA AGM.

For those who have not attended this meeting before, this is our annual meeting to summarise accounts and where we discuss the previous year's activities and vote in officers roles.

I would firstly like to thank all our PTA members. Having spent many years as a member and in number of different roles within the PTA, I appreciate first-hand how much time, hard work and commitment it takes to raise the funds we do for our wonderful school.

I would also like to thank the parents who contribute and volunteer at our events. We really couldn't do this without your kind donations and support.

When I started my role as Chair last year it was very difficult to anticipate what the year ahead would look like. We were optimistic that we would be able to arrange some of the events we all know and love, Monster Ball Christmas Fair & Easter Bingo to name a few, but sadly this was not the case.

So what did we do? In true PTA style we got our thinking caps on and got creative.

Instead of the Monster Ball all we did Smarties tubes in return for the Monster Dress up day. The children were thrilled. This also ensured they did not miss out on dressing up for Halloween. We raised a good amount of money in the tubes, a definite success.

We arranged the annual Christmas card order. This is done every year by the same set of parents for which we are very so grateful. This is always a bit hit with the children and parents alike.

We organise the caricature Tea Towels every few years and this year seemed the perfect time to do them. There is quite a lot of work for teachers and whoever within the PTA who organises this but the outcome is really rewarding for all concerned. This year certainly needed remembering with a tea towel. The use of parent pay to order these and make multiple purchases made this especially successful and raised another great amount for the school.

Instead of a Christmas fair we organised hampers. It was no similar replacement for the Christmas fair but we worked on the same principal where we ask for donations from the parents and the PTA organised the goods into hampers. Normally we would handle cash for hampers but due to restrictions could not so again this was done on parent pay but the most exciting part was the ability to have a an electronic raffle - woohoo! Emma organised this so we could sell the tickets and do the raffle electronically with the results generated online. There are a few minor things we could tweak but on the whole it was a great success and definitely the way forward in terms of cash handling.

Now on to Snowdon. What an experience!. We had planned a grand school expedition to take the mountain by storm but unfortunately with the restrictions still ongoing this was not to be the case. Instead a group of year 6 students and parents did a practice run for future Newchurch explorers. Having missed so many other events year 6 would normally have experienced all the way through primary in their last year and half, they did not want to miss out on this. It was a last minute event

whilst the weather gave a window of opportunity and only taking Scott 3 weeks to organise. He set up a just giving page and we all advertised this on our own social media the weekend of the event. I posted regular updates on our PTA page when signal allowed. The response was amazing and we raised £874 for the school. It was a tough but amazing and emotional experience for the seven children and parents who were involved.

It was a really exciting event which I would thoroughly recommend and hope the event grows in future. It definitely has the potential to be the biggest earner of the year.

This year has made us stretch our imagination and try new things. We have been innovate in terms of our electronic cash handling which is definitely the way forward to make accounting easier.

We have an amazing team of parents and teachers who have many different strengths and skills between them. I want to thank each and every one for all their support time and effort throughout this difficult but memorable year.

I'm sure this coming year will be an amazing one. Everyone will be keen to attend live events and the younger children can experience all the PTA has to offer.

This is sadly my last role as an officer for Newchurch PTA . I have been proud to be a part of this school for over 20 years and wish you all the luck in your future for your fundraising.

Yours sincerely

Lisa Bielinski

Chair.

## **Annual Finance Report**

### **Newchurch Community Primary School PTA**

Glebeland

Culcheth

Warrington

Cheshire

WA3 4DX

### **SUMMARY OF ACCOUNTS FOR 2020-2021**

The amount raised this year was £1525.30

Funds in account as of 3 September 2021 statement is £3,845.29

	03/09/2021	09/2020
Bank Balance	3,845.29	2,169.99
Cash in hand	0	150.00 ^
Debtor to still clear	0	0
Net balance	3,845.29	2,319.99

^ The cash in hand was banked, due to not needing floats this year.

Details of the income and expenditure for individual events and activities were as follows:

Event	Income	Expenditure	Profit 2020/2021	Profit 2019/2020
Smarty tubes (Monster Ball)	551.30	8.00 (cash)	543.30	492.32
Parent pay test	0.99		0.99	

Christmas fair	Not held			1211.66
Wreath raffle	30.00		30.00	
Christmas cards	1,075.00.	791.83 (chq)	283.17	217.20
Valentine Disco	Not held			Not held
Tea towels	755.33	408.00 (chq)	347.33	Not held
Easter Bingo	Not held			Cancelled
Tombola	338.75		338.75	Not held
Misc (BBQ, Community Day)	Not held	168.06 **	-168.06	Cancelled
Amazon smile	19.81 19.26 16.83		55.90	
Roberts recycling (bags to school*)	43.20 32.70		75.90	Not held
Easy fundraising	18.02		18.02	16.16
Totals	2,901.19	1,375.89	1525.30	2037.34

\*Bags to school 2018-19 £45.60



**\*\*Miscellaneous expenditure amounts are further analysed below**

	Expenditure
Historic statement fee (charge)	5.00
Parent Kind (DD)	111.00
End of year party (chq)	52.06
Total	168.06