Newchurch Community Primary School
Glebeland
Culcheth
Warrington
WA3 4DX

Telephone: 01925 763427
Fax: 01925 766045
www.newchurchprimary.co.uk
Email: newchurch_primary@sch.warrington.gov.uk

Headteacher: Mrs J Narraway

Thursday 12th November 2026

Dear Parents and Carers

Parent Governor Election

We have two vacancies for parents to join our governing board; anyone eligible is invited to consider standing for election as a parent governor or nominating another parent to do so.

The role of the governing board
The Governing Board works alongside the Headteacher and has overall responsibility for the strategic leadership of the school. Its three core functions are to:

- Ensure clarity of vision, ethos and strategic direction.
- Hold the Headteacher to account for the educational performance of the school and its pupils.
- Oversee the school's finances and ensure that resources are used effectively and responsibly.

The role of a parent governor
As a parent governor, you will work with the Governing Board and school leaders to support and challenge the school in achieving the best possible outcomes for all pupils.

Parent governors bring an invaluable parental perspective to discussions and decision-making. While parent governors are elected by parents and carers, they do not act as representatives of individual parents or groups of parents. Instead, they make decisions in the best interests of the school as a whole.

To be a parent governor you should have:

- A keen interest in the school
- A strong commitment to the role and to improve outcomes for children
- Good interpersonal-skills, curiosity and a willingness to learn and develop new skills

Being a governor is a rewarding opportunity to make a real difference to our school. However, it does require a commitment of time and energy. Governors are expected to attend approximately three to four meetings per term, which are usually held between

4.30 pm and 6.30 pm. Preparation for meetings may include reading policies, reviewing school performance information and considering briefing papers.
Governors are also linked to a particular subject or area of school life and will occasionally meet with staff to support and monitor progress in that area.
Full training and ongoing support are provided, and no previous governance experience is necessary.

Further information can be found in the **Parent Governor Information Leaflet**.

How to apply
Please feel free to have a chat with me if you would like to learn more about the role of a parent governor and how you might be able to help our wonderful school. If you are interested in applying, please complete the following forms available on the school website.

- Parent Governor Nomination Form
- Qualifications and Disqualifications Form

Please return both forms to the school office no later than midday on **Wednesday 25th November 2026**. Please mark the envelope or email 'Parent Governor Election'

Paper copies of the forms are also available from the school office if preferred.

If more than two nominations are received, a ballot will be held. We look forward to hearing from anyone who would like to play an important role in supporting our school community.

With kindest regards

Mrs J Narraway
Head Teacher & Returning Officer