

Newchurch Community Primary School
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Headteacher: Mrs J Narraway

12th March 2024

Dear Parent/Carer,

RE: Year Two Maternity Leave Cover

Following our correspondence earlier this half term regarding Mrs Brinksman-Wood's maternity leave, we are delighted to share with you that we have recruited Miss Danielle Gaskell as the complementary job share with Mrs Jess Toone.

Mrs Toone has already begun working with the children on a Monday and Tuesday as part of the transition for the children when Mrs Brinksman-Wood begins her maternity leave and the children had the chance to meet Miss Gaskell last week when she came to deliver a lesson to the children. The smiles on the children's faces said it all!

It is important for the children that we ensure the transition from Mrs Brinksman-Wood to the job share between Mrs Toone and Miss Gaskell is as smooth as possible. Therefore, the following timetable will be followed:

Monday 15 th April	Mrs Brinksman-Wood will teach the children all day. Mrs Toone and Miss Gaskell will have time to work together to discuss the children, share any details of children with special educational needs and the children's interests as well as plan together.
Tuesday 16 th April	Mrs Toone and Miss Gaskell will teach the children together.
Wednesday 17 th April – Friday 19 th April	Miss Gaskell will be their class teacher. Whilst Miss Igglesden is accompanying the Year 4 children on their residential, Mrs Brinksman-Wood will teach Year 1.
Monday 22 nd April	Year 2 parental conferences allowing all parents to meet the new teachers as well as receive feedback from Mrs Brinksman-Wood
Tuesday 23 rd April	Mrs Brinksman-Wood, Mrs Toone and Miss Gaskell will work together to handover the class details and ensure continuity of learning.
Wednesday 24 th April	Mrs Brinksman-Wood's last day.



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We recognise that there are a lot of adults in Year 2 for a short period of time but this will really help the children with the transition. Of course, we have Mrs Storey who is the consistent adult throughout this process and she will be there to support the children and their new teachers.

We will be providing a social story to support the children through this transition which you may wish to share with your child over the Easter holidays.

Finally, can we just share with you how proud we were of the children last week when Miss Gaskell came to teach them. They commented on her kindness and how she praised them for their effort and learning. The children were exceptional and an absolute credit to you and the school.

Kindest regards,

Jayne Narraway

Headteacher

