

Newchurch Community Primary School
Glebeland
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Headteacher: Mrs J Narraway

12th June 2023

Dear Parent/Carer,

Welcome back! We trust that you have all had a lovely break and the children are raring to go for the final half term of this academic year. There is a lot going on as usual so if you have not had time to put the dates in your diary, please check out the school diary of dates at the end of this letter.

Staff changes

Today, we welcome Mrs Rachel Burns as our new School Business Manager. She has been part of the Newchurch Family for a long time as parent and also our Chair of Governors. She will join Michelle Waterman and our Office Manager, Bev Heath, as part of the school team. She brings with her an expertise in health and safety, building management and finance. Many thanks for your understanding, patience and support whilst Bev has managed this time of transition in the office.

We regretfully announce that Miss Jones will be leaving us at the end of the academic year and would like to thank her for all the support and dedication to the children she has taught and the wider Newchurch Family. We are sure you are with us in wishing her well for the future.

We would like to take the time to extend our appreciation to Mrs Monks also for teaching Year Two when Mrs Conreen left for her new adventure outside of the teaching profession, allowing us the time to recruit new members of the teaching team.

Classes for next year

After a recent recruitment drive, we are now able to share our staffing structure for the next academic year. The reasoning behind such early communication is to ensure effective transition for all our children between now and September, enabling the children to form positive relationships with their new teacher and teaching assistant prior to the start of the school year.

When making decisions around staffing each year, there are many factors that need to be taken into consideration: the needs of each cohort, the journey each class has had whilst at Newchurch as well as the professional development of staff. We have been working on our structure since January and feel that we are now in a place to share this with you. The staffing structure for 2023-2024 will be:



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Class	Teacher	Teaching Assistant(s)
Reception	Mrs Sizer	Mrs Dixon
Year 1	Miss Igglesden	Mrs Shepherd
Year 2	Mrs Brinksmann-Wood	Mrs Storey
Year 3	Mr Hughes	Mrs Worthington
Year 4	Mrs Parkinson (full time) Mrs Toone (Monday and Tuesday)	Miss Sullivan
Year 5	Mr Duckett	Mrs Monks Mrs Wilkinson-Gamble
Year 6	Mr Singleton	Mr Boon

Mrs Price will continue with her pastoral teaching assistant role working with a number of individual children, small groups and delivering forest school across all year groups. Mrs Mowbray will continue to work in school one day a week to provide quality teaching and learning as well as release time for subject leaders to develop the curriculum.

Transition arrangements

We have looked at the transition arrangements for the children into the next academic year. We have always boasted an effective transition for our pre-school children into reception and wanted to replicate this if possible for all our children as they move into their next year group, or indeed prepare to fly onto high school.

We would like to share with you the following organisation for the summer term for the children currently attending Newchurch:

Wednesday 5 th July (all day)	Year Six visit Culcheth High School
Thursday 6 th July (all day)	Moving up day – Reception – Year 5 classes move to their new classroom Year 6 will be working with Miss Jones and Mrs Sizer
Wednesday 12 th July (3:30pm)	Meet the teacher meeting for current Reception, Y2 and Y4
Thursday 13 th July (3:15pm)	Meet the teacher meeting for current Y1, Y3 and Y5

The 'Meet the Teacher' sessions will be aimed at providing you with information regarding routines and expectations in the next year group, provide an opportunity to meet the staff your child will be with next academic year as well as details regarding any residential visits or trips.

Throughout the last half term, the teaching assistants will occasionally be working alongside their new classes and individual children in order to make attachments ready for September and there will be opportunities for the teachers to read to their next class. We will be in touch with our new teachers in order to ensure their classes meet them sufficiently before September. In addition to this, in the last two weeks, there may be opportunities for staff to teach their new classes for either a morning or an afternoon.

Kind regards,



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Diary of Dates 2022-2023

Summer 2023

When is it happening?	What is happening?	Who is involved?
Monday 12th June 2023	School opens	
W/c 12 th June 2023	Phonics Screening Check	Year 1 and some Year 2
W/c 12 th June 2023	Multiplication Check	Year 4
Monday 12 th June 2023	New starter meeting at 6:30pm	September 2023 Robins
Wednesday 14 th June 2023	Safety Central trip	Year 5
Thursday 15 th June 2023	Year 4 Loved One to Lunch at 11:30am	Year 4
Thursday 15 th June 2023	PTA Meeting at Culcheth Arms at 6pm	All parents
Thursday 15 th June 2023	Burwardsley Meeting at 2:30pm	Year 2 parents and children
Thursday 29 th June 2023	Year 5 Loved One to Lunch at 11:30am	Year 5
Friday 30 th June 2023	Clubs finish	All classes
Tuesday 4 th and Wednesday 5 th July 2023	Burwardsley	Year 2
Wednesday 5 th July 2023	Culcheth High School Transition Day	Year 6 children attending CHS
Thursday 6 th July 2023	Moving Up Day	All classes visit new classes
Monday 10 th July 2023	TTRockstars Day	All classes
Wednesday 12 th July 2023	Meet the teacher meetings at 3:15pm	Current Y1, Y3 and Y5
Thursday 13 th July 2023	Meet the teacher meetings at 3:15pm	Current Rec, Y2 and Y4
Thursday 13 th July 2023	Year 6 Loved One to Lunch at 11:30am	Year 6
Friday 14 th July 2023	RobinFest	All classes
Monday 17 th July 2023	Feast of Choirs 3:45pm for rehearsal and 6:30pm for performance	Year 6 children and families (tickets will be available soon)
Tuesday 18 th July 2023	75 th birthday of the NHS day	All classes
Wednesday 19 th July 2023	Year 6 Performance and Award Ceremony from 5:30pm	Year 6 and families
Friday 21 st July 2023	KS2 Sports Day (am)	Year 3, Year 4, Year 5 and Year 6
Friday 21 st July 2023	Reports out	All classes
Friday 21 st July 2023	Summer Projects in and exhibition in the hall	All classes and all parents/grandparents invited to see the exhibition after school.
Monday 24 th July 2023	KS1 Sports Day (am)	Reception, Year 1 and Year 2
Wednesday 26 th July 2023	Leavers' Assembly at 2pm	All classes
Wednesday 26th July 2023	School closes	



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