

Newchurch Community Primary School
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Headteacher: Mrs J Narraway

9th June 2025

Dear Parent/Carer,

RE: Staffing 2025-2026

Classes for next year

As you are aware, we welcomed Mrs Brinksman-Wood back from her maternity leave and she is now working part-time, job-sharing with Mrs Toone. We are also delighted to announce that Mrs Parkinson, our Year 4 teacher, is due to return from her maternity leave at the end of June and will support a number of classes until she resumes her class teacher role in September. We would very much like to thank Miss Denniston for all her hard work and commitment to Newchurch this academic year whilst she covered Mrs Parkinson's maternity leave, and wish her all the best for the future.

Mr Hughes will be leaving us at the end of the school year to pursue a career in secondary education. We are sure you join us in wishing him well and thanking him for his commitment to Newchurch over the two years he has been with us.

Following the news of Mr Hughes and after a recent recruitment drive, we are pleased to welcome Miss Megan Lunn as a permanent teacher to join the Newchurch Team from September 2025. As a result of this recruitment, we are now able to share our staffing structure for the next academic year. The reasoning behind such early communication is to ensure effective transition for all our children between now and September, enabling the children to form positive relationships with their new teacher and teaching assistant prior to the start of the school year.

When making decisions around staffing each year, there are many factors that need to be taken into consideration: the needs of each cohort, the journey each class has had whilst at Newchurch as well as the professional development of staff. We have been working on our structure since February (with many drafts made) and feel that we are now in a place to share this with you. The staffing structure for 2025-2026 will be:



Class	Staffing
Reception	Mrs Sizer, Mrs Dixon + TBC (recruiting)
Year 1	Mrs Toone/Mrs Brinkman-Wood, Mrs Worthington and Miss Rendell
Year 2	Mr Singleton, Mrs Price and Mrs Storey
Year 3	Miss Igglesden, Mrs Barton and Mrs Storey
Year 4	Mrs Parkinson and Mr Boon
Year 5	Miss Lunn and Mr Boon
Year 6	Mr Duckett and Mrs Monks

Transition arrangements

We have always boasted an effective transition for our pre-school children into reception and wanted to replicate this if possible for all our children as they move into their next year group, or indeed prepare to fly onto high school. We have looked at the transition arrangements for the children into the next academic year and have decided to have staggered approach.

The children will start by being taught in their own classrooms, with their current teaching assistants, and their teacher will join them. In the penultimate week, when the children will have had a number of sessions to form relationships with their adults, the children will spend time in their new classroom with their new teacher and teaching assistants. Our Year 6 children will spend time focusing on their end of year performance but also engaging in some transition activities with their receiving high school – please diary of dates.

The dates of transition for the **current** Reception – Year 5 classes are as such:

- Thursday 19th June – playtime and story time transition
- Monday 23rd June – morning transition
- Wednesday 2nd July – full day transition
- Wednesday 16th and 17th July – full day transition (new classroom)

We have secured Miss Lunn to visit Newchurch to have some of the transition days with the current Year 4 but unfortunately, due to her commitments to her current school, she will not be able to visit us on all the days. She will be joining us on 16th and 17th July.

Please be aware that it is perfectly normal for all children to find the idea of change challenging, but we will do all we can to make it as seamless as possible. This transition model itself is a development from last year and more than many schools offer so hopefully it will help settle the children.

Prior to the transition sessions, staff will meet to share information about every child, children will be provided with social stories to support the transition and additional informal visits to their new classroom for children with additional needs will be facilitated.

Warm regards,

Jayne Narraway



Summer Term 2025

When is it happening?	What is happening?	Who is involved?
Monday 9th June 2025	School Opens	All classes
w/c 9 th June 2025	Phonics Screening Check	Year 1 and some Year 2
w/c 9 th June 2025	Y4 Multiplication Check	Year 4
Friday 13 th June 2025	Year 6 Buddhist Centre	Year 6
Thursday 19th June @ 2:30pm	Transition story time	Reception – Year 5
Monday 23rd June – all morning	Transition morning	Reception – Year 5
Friday 27 th June 2025 @ 9:15am	KS2 Sports' Day	Year 3, Year 4, Year 5 and Year 6
Friday 27 th June 2025 @ 1:15pm	KS1 Sports' Day	Reception, Year 1 and Year 2
Monday 30 th June 2025	Year 6 Loved One to Lunch	Year 6 parents/carers
Wednesday 2 nd July 2025 and Thursday 3 rd July 2025	Moving Up Transition Days	Year 6
Wednesday 2nd July 2025 – all day	Transition day	Reception – Year 5
Thursday 3 rd July 2025 and Friday 4 th July 2025	Year 2 residential to Burwardsley	Year 2
Monday 7 th July 2025	Year 3 visit to Style Mill	Year 3
Tuesday 8 th July 2025	Year 4 Gala Visit	Year 4
Friday 11 th July 2025	End of Year Report	All classes
Tuesday 15 th July 2025	Reception visit to Blue Planet Aquarium	Reception
Wednesday 16th July 2025	Full day transition to new classrooms	Reception – Year 5
Thursday 17th July 2025	Full day transition to new classrooms	Reception – Year 5
Friday 18 th July 2025 @ 2pm	RobinFest	All classes
Tuesday 22 nd July 2025 @ 6pm	Year 6 Production and Award Ceremony at Culcheth High School	Year 6 families
Thursday 24 th July 2025 @ 2pm	Leavers' Assembly	All classes
Thursday 24th July 2025	School Closes	All classes



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