



Newchurch CP School PTA meeting

Thursday 18th January 2018

<u>In Attendance</u>	<u>Apologies</u>
Angela Carnochan - Chairman	Karen Howard
Mr Duckett	Kerrie Shepherd - Treasurer
Stuart Carnochan	Mrs Narroway
Jill Saunders	Helen Buckley
Suzanne Taylor - Chairman	
Lisa Belinski	
Vicky Beddall - Secretary	
Mandy Brown – Vice Chair	

Welcome / Apologies

Angela welcomed everyone to the meeting. Apologies were received.

Event Feedback

CHRISTMAS FAIR

Funds Raised £1286.72 before expenses

The Christmas Fair went really well it was well attended and busy. Father Christmas was very popular and took a good amount of money. There was a lack of donations through the dress down days which lead to a lack of items on the stalls. Complaints were received about the dress down days and it was felt that we need to bring back the dress down days for donation's but spread out the donation dates rather than all together. This would ease any dress issues and also aids spend costs for parents rather than every week. Secret Santa was well visited and the kids love it, however it doesn't make so much and it's hard to find presents that are decent for under £1. Maybe some of the tombola prizes that are smaller could be donated to the secret Santa and / or we need to source better prizes in bulk throughout the year. After the Christmas fair the small hot water flask has gone missing. The PTA cupboard needs clearing out to check it's not in there but Mr Duckett will ask the school to see if they have used or seen it. The grotto struggled with decorating and it's a bit out on a limb so suggested that we use the Library and put Secret Santa in the main hall. The grotto takes so long to set up and we have access to the library from early afternoon.

AUDIT FEEDBACK

Accounts for year 2015 / 2016 are complete. Year 2016 / 2017 is incomplete due to lack of information. Everything adds up but there are missing receipts and the cheque book stubs are confusing. There is confusion over the payments for the outdoor playground as the final bill was £14,636.00 plus £10,000.00. This total seems expensive; however Mr Duckett confirmed that this is correct. The PTA has not seen a final bill as it was paid through the school and PTA separate. Mr Duckett and Stuart to ask Bev for a copy of the receipt. The bank account currently stands at £7506.65. There is 1 check book and 1 x paying in book. Vicky and Jill have been asked to become signatories on the account, both agreed.

YEAR 4 CAKE SALE

It was confirmed that the cake donated at cake sale days is sold to the whole of the school, as there had been some confusion how this was orchestrated. It was noted that sales maybe down at this sale as Reception, Year 1 and Year 2 were out at a panto and didn't get chance to purchase cakes and money was returned to parents.

COFFEE MORNINGS

The coffee mornings are not being well attended. There was only 4 attended the last one and it is the same people that come. It was noted that Bev was not letting parents in until 9.15am and some might have left and not waited, so it needs checking that parents can come straight after drop off. We will also advertise that we can do take out coffee, bring you own mug too!! We have disposable cups too. We will see how the next one goes in Feb.

Forthcoming Events

FAMILY QUIZ

The family quiz (Jan) has been postponed. Wasn't well attended last year. Suzanne sent a questionnaire out to ask who would be coming, who wouldn't and reasons why. Over 100 looked at the questionnaire but only 12 replied. Looking at postponing and maybe move to September so the new parents can come and do a hog roast!!!!

VALENTINE DISCO – Thurs. 15th February

Reception and Year 4 are organising the disco this year. There is a meeting at the Culcheth Arms 23rd January, 8pm, to start making arrangements. Mrs Sizer to be asked to make decorations with her Reception class.

THANKYOU SERVICE – Fri 9th March

Service to be held on 9th March 2018 in the school hall at 9.15am. Approx.: 210 kids, Angela to double check the numbers with Bev. Daffodils will be purchased and arranged as usual. Daffodil arranging will take place at the PTA meeting on Thurs. 8th March at 7pm.

EASTER BINGO – Thurs. 29th March

Jill to organise. Thurs. 15th March is dress down for donation of an Easter egg. Jill can't collect the eggs till the Friday so school to store till Friday morning. Mr Duckett has been asked to be Bingo Caller. Angela to do Hot Pot. Jill to do a Vegetarian Chilli. Stuart will apply for the alcohol licence. Bingo is a 6.30pm start.

MAY DAY – Date ?

PTA needs to have a think about running a stall. Possibly stocks, splat the rat....something different. Need to have a think. Angela will contact Sue Bland regarding booking a stall.

SUMMER BALL – Sat 30th June

Leigh Golf Club has been booked for the Summer Ball. All parents welcome. Year 2 organising.

SUMMER BBQ & DISCO

Date has been moved from 13th July to 24th May, as it was double booked with the Prom. Year 3 and PTA to organise.

Any Other Business

After a recent Traffic Management Meeting held in the school in conjunction with parents, residents and the local council and police, it was decided that due to time restrictions on actions placed on the council and police that the parents would set up a working group. There will be a meeting arranged and all parents are welcome to attend. Date to be confirmed and advertised on the PTA Facebook page.

Kerrie has requested that she steps down from being the PTA Treasurer due to Personnel reasons. Stuart to fully take over with the addition of Vicky and Jill becoming signatories' on the accounts. Stuart to arrange the paperwork with the bank.

Date of Next Meeting

Thursday 8th March 2018 – 7pm (also Thank You Service flower arranging.)