

Newchurch Community Primary School  
Glebeland  
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Warrington  
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Headteacher: Mrs J Narraway

24<sup>th</sup> October 2020

Dear parent/carer,

We hope that you have had a restful half term and our lovely Reception robins are raring to go!

As you know, our partnership with parents and families is very important to us and it is with this in mind that we feel the need to be open and transparent with you. We have been notified by Mrs Sizer that she needs to isolate as a member of her family has tested positive for COVID-19. Of course, this means that she will not be available to teach the Reception children face to face until the period of isolation comes to an end – Wednesday 4<sup>th</sup> November. Please do not be alarmed, your children are not in any danger and there is no need to close the class 'nest' and ask you to work remotely.

The current Early Years Team consists of Mrs Sizer (class teacher), Miss Sullivan (teaching assistant) and Miss Beswick (student teacher). On a Friday, Mrs Dixon replaced Miss Sullivan to support the class. We have considered a number of options since being informed by Mrs Sizer and feel that we have a plan, which ensures consistency in terms of the adults working with the children and the continuity of their routines and learning.

Therefore until Mrs Sizer is able to return, Mrs Dixon, who is a Higher Level Teaching Assistant and is able to cover classes, will be deployed to teach the class every day supported by Miss Sullivan (who will work Fridays), and Miss Beswick. We feel that this is the best course of action as Mrs Dixon is known to the children and the other adults are part of the Early Years Team already, thus limiting any chance of the children being unsettled. All adults know how we work at Newchurch and also understand and adhere strictly to the COVID risk assessment we have in place.

Not one to be beaten by not being in school, Mrs Sizer will be checking in throughout the day to read stories to the children via an online video conference and will be providing the planning for all the learning that will take place whilst she is isolating. The Senior Leadership Team will be supporting the Early Years Team and ensuring the children's provision for learning is maintained during Mrs Sizer's absence.

We hope you can see that we have really considered the well-being of your children and the commitment to the continuation of their learning. We are living in unprecedented times and we are



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expecting situations like this to become more and more common. However, we can assure you that we will always do what is best for the children.

If you do have any concerns, please contact us directly on the head's email:  
[newchurch\\_primary\\_head@warrington.gov.uk](mailto:newchurch_primary_head@warrington.gov.uk)

With kindest regards,

*Mrs Jayne Narraway*

Head Teacher

*Mrs Rachel Burns*

Chair of Governors

