

Newchurch Community Primary School
Glebeland
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Headteacher: Mrs J Narraway

Thursday 6th November 2025

Dear Parents and Carers

Parent Governor Election

We have a vacancy for a parent to join our governing board; anyone eligible is invited to consider standing for election as a parent governor, or nominating another parent to do so.

The role of the governing board

The governing body, with the head teacher, has overall responsibility for the running of the school. Governing bodies have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction.
- Holding the head teacher to account for the educational performance of the school and its pupils.
- Overseeing the financial performance of the school and making sure its money is well spent.

The role of a parent governor

As a parent governor, you will work with the board to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a parental perspective to the governing board, but you are not there to speak 'on behalf' of the parent body.

To be a parent governor you should have:

- A keen interest in the school
- A strong commitment to the role and to improve outcomes for children
- Good interpersonal-skills, curiosity and a willingness to learn and develop new skills

The role of a parent governor is a very rewarding one, but it does require your commitment to carry out your responsibilities effectively. Your attendance at 3 to 4 meetings a term is expected (these are usually from 4:30 to 6:30pm; preparation for these will include reviewing policies, data and briefing notes). We also link our governors to a particular class and to a particular subject, with the expectation that you will meet with relevant staff to review and support progress as required.

Training is available for all governors.



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Further information is also available in the parent governor information leaflet

How to apply

Please feel free to have a chat with me if you would like to learn more about the role of a parent governor and how you might be able to help our wonderful school. If you are interested in applying, please complete the following forms available on the school website.

- Parent Governor Nomination Form
- Qualifications and Disqualifications Form

Please return both forms to the school office no later than midday on **Wednesday 19th November 2025**. Please mark the envelope or email 'Parent Governor Election'

Paper copies of the forms are also available in the office if you would prefer. If we receive more than one nomination, a ballot will then be held.

With kindest regards



Mrs J Narraway
Head Teacher & Returning Officer



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Warrington
Borough Council
Children's Services



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